

KEYSTONE OAKS SCHOOL DISTRICT

Policy Guide



Policy No. 107.1

Section PROGRAMS

Title PROGRAM OF STUDIES

Adopted APRIL 17, 2000

Revised MARCH 21, 2017;
MARCH 19, 2011;
FEBRUARY 16, 1998

POLICY NO. 107.1 PROGRAM OF STUDIES	
Section 1	<p><u>Purpose</u></p> <p>A Program of Studies is designed to provide the opportunity for every student to matriculate through grades six through twelve in a sequential yet selective manner in order to provide for basic core requirements and individual interests. Course enrollments may vary greatly from year to year based on numbers of pupils per grade, career paths, academic interests and selection. In order to provide the maximum opportunities for our students while exercising sound managerial responsibility, the identified course enrollment requirements shall apply.</p>
Section 2	<p><u>Authority</u></p> <p>No pupil shall be counted among the applicants for such subject (enrollment) unless, in the judgment of the principal of the school, he/she is both qualified and entitled to take such subject in the curriculum.</p> <p>It shall be the duty of the Superintendent having supervision over any secondary school to prepare, and recommend to the Board of School Directors suitable courses of study with such changes as they may deem wise.</p>

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Section 3

Course Selection

It is to be noted that, given the enriched and broad base of course offerings in the Keystone Oaks School District, student requests for course selections may not be honored in all situations. Therefore, proper guidance and direction through conferences with parents/guardians and school personnel should aid in the student selection process and is strongly recommended.

Section 4

Definition

Courses of study or “courses” are to be defined within and pertaining only to those courses identified in the Board approved Program of Studies. Each course of study must have an accompanying syllabus.

Section 5

Content

1. Courses in the core curriculum required for graduation are to be offered each year.
2. Courses external to the core curriculum must have a minimum enrollment of twelve (12) students by June 1 or the course will not be offered.
3. Requests for exemption from numerical enrollment requirements must be made by the building principal to the Superintendent and Board for review and approval at the June Board Legislative Meeting.
4. In the event that a course is not offered due to insufficient enrollment, the counseling staff shall advise and schedule students in alternate courses.
5. Independent study for credit (Policy 118) is a viable option in the situation that a course is not offered or not in the Program of Studies.